

MyProgress

Practice Staff Training Guide

Progress Views

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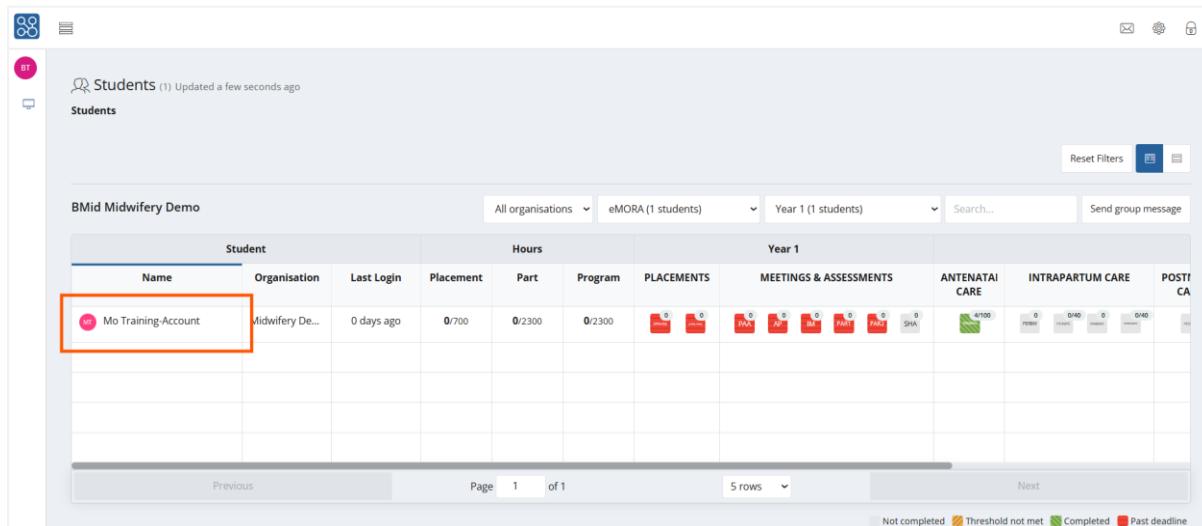
1.0 What are Progress Views?

Progress Views are a way to show a framework of proficiencies/ competencies/standards and how students are progressing against these, in a visual format. Students can "map" or link responses to the framework when completing a form or after the form has been submitted.

1.1 Navigation

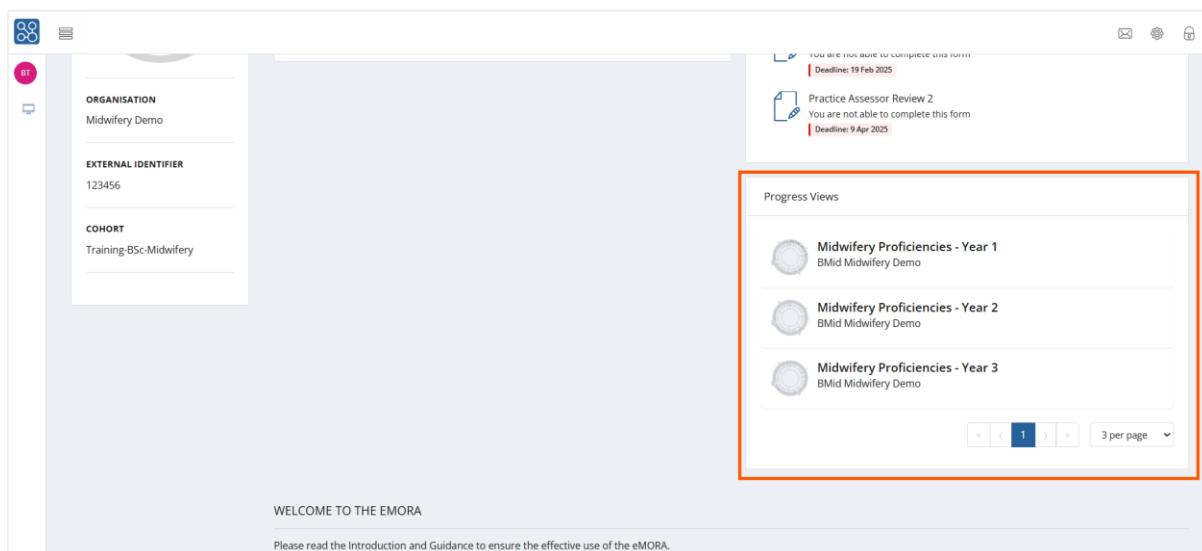
Navigate to the dashboard to access Progress Views.

Select a **student** on the dashboard to view the student's homepage.



The screenshot shows the eMORA dashboard with the 'Students' section selected. A student named 'Mo Training Account' is highlighted with a red box. The dashboard includes filters for 'All organisations', 'eMORA (1 students)', 'Year 1 (1 students)', and a search bar. Below the filters is a table titled 'Student' with columns for Name, Organisation, Last Login, Placement, Part, Program, PLACEMENTS, MEETINGS & ASSESSMENTS, ANTENATAL CARE, INTRAPARTUM CARE, and POSTPARTUM CARE. The 'PLACEMENTS' column shows several icons representing different placement types, some of which are highlighted in green (Completed) or red (Past deadline).

Scroll down to the Progress Views widget on the student homepage. You will need to select the correct framework depending on the student's current year of study e.g. *Midwifery Proficiencies Year 1*.



The screenshot shows the student homepage with various profile details on the left. In the center, there is a 'Progress Views' section. It contains three items: 'Midwifery Proficiencies - Year 1' (BMid Midwifery Demo), 'Midwifery Proficiencies - Year 2' (BMid Midwifery Demo), and 'Midwifery Proficiencies - Year 3' (BMid Midwifery Demo). The 'Midwifery Proficiencies - Year 1' item is highlighted with a red box. Below the list is a pagination control with a page number '1' and a '3 per page' dropdown.

1.2 Understanding Progress Views

The Progress Views wheel can be viewed here. Some points to note:

- Each segment of the wheel represents a proficiency or overarching section of proficiencies.
- A grey segment means a form has been added as evidence towards this proficiency and requires grading.

Please see section 2.0 for more information on how to grade.

- A coloured segment means this proficiency has been graded.
- The grading scheme is viewable below the wheel *e.g. participate* – you can hover over the grade to see what is required to achieve that grade.

Midwifery Proficiencies - Year 1

Reset None to None

Mo Training-Account
holly.fowler+mo-training@myknowledgemap.com

Comments (0) Internal Comments (0)

Asc Desc

No comments

Normal

Your comment...

Number of proficiencies with form responses submitted.

4 Unique evidences

15/285 Mapped/available competencies

0 B Total storage

IP4.12 appropriately discussing the findings of all tests, observations and assessments with women and their partner/family

Participate

Midwifery Proficiencies - Year 1

Hover over a segment to view the proficiency in more detail.

Hover over the grade/s underneath the wheel to see more information on how to achieve this grade.

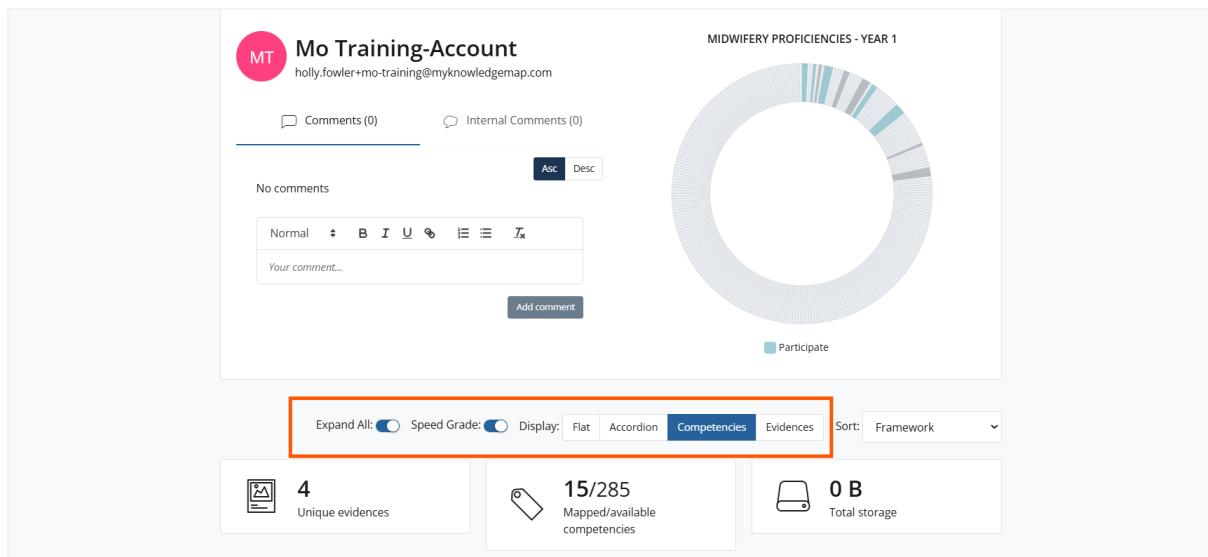
1.3 Understanding display options

The framework and proficiencies can be displayed in a variety of ways by selecting the required display type:

- **Flat** - Displays the relevant sections each proficiency comes under.
- **Accordion** – A condensed view displaying sections only.
- **Competencies** – A listed view displaying proficiencies only.
- **Evidences** – Displays form responses submitted in chronological order and the proficiencies they have been mapped towards.

Expand All can be toggled on for each of the display options to allow further details to be viewed.

Speed Grade allows you to quickly grade each proficiency without additional navigation around the screen.

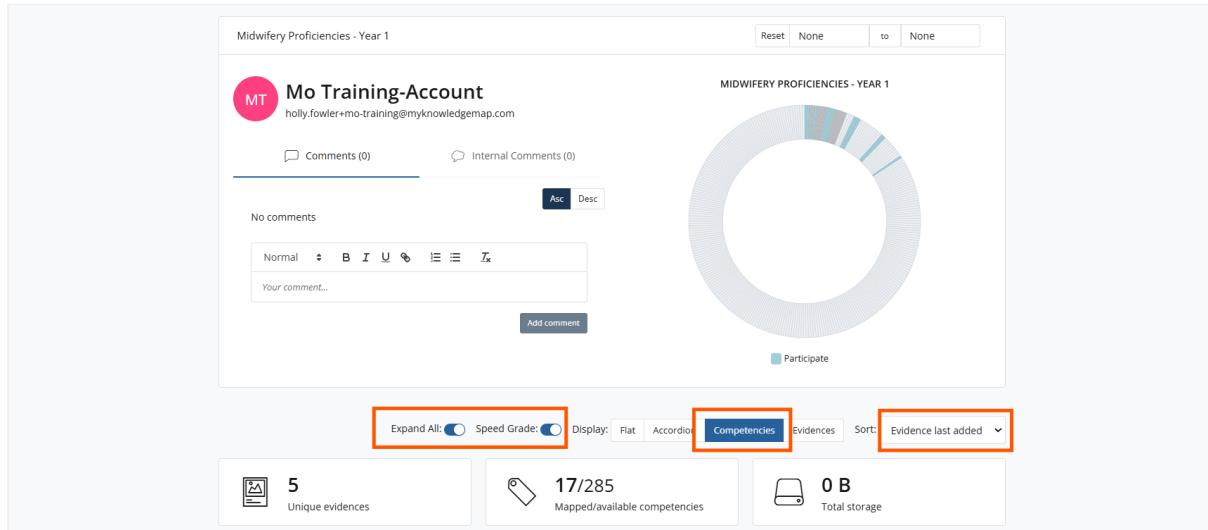


2.0 Grading Progress Views

2.1 Apply a grade

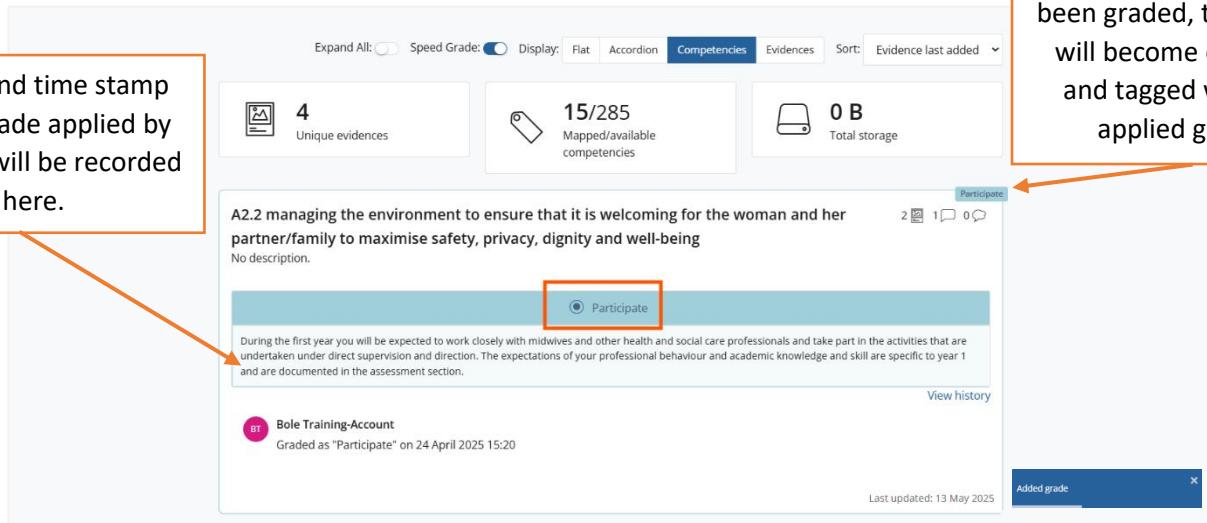
Proficiencies can be graded at any time.

For ease of grading, adjust to the following display options: Toggle on **Expand All** and, **Speed Grade**. Then, select **Competencies** and sort by **evidence last added**.



This allows you to view the framework of all proficiencies in order of recent evidence submissions.

To apply a grade, simply click the tick box alongside the chosen grade. A dialog box confirming the added grade will appear in the bottom right corner.



A date and time stamp of the grade applied by the user will be recorded here.

When a proficiency has been graded, the border will become coloured and tagged with the applied grade.

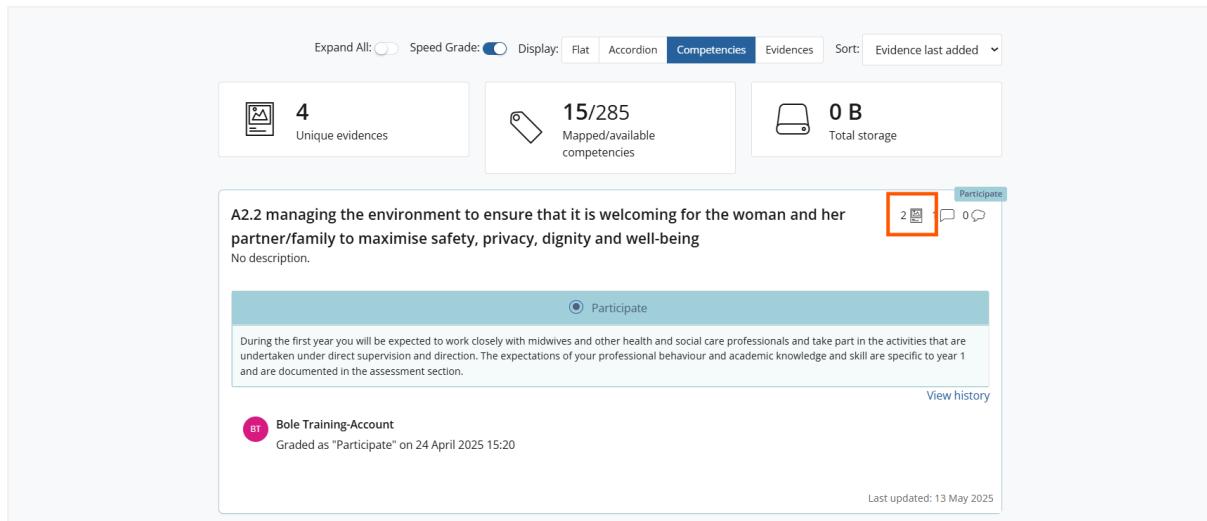
The Progress Views wheel will now update so the relevant proficiency segment appears coloured.

2.2 Viewing evidence

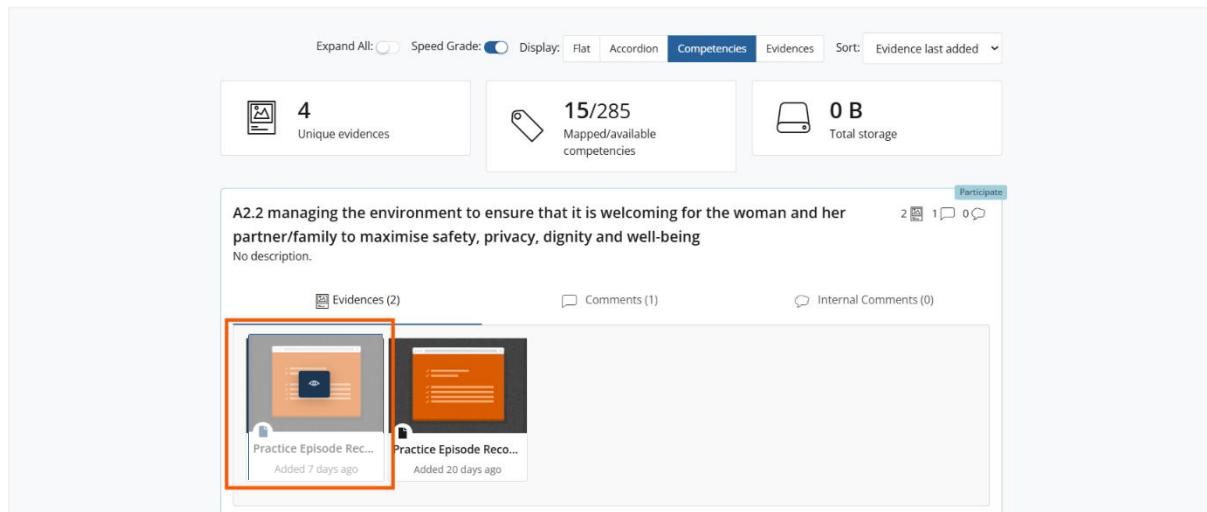
Prior to grading, you may first wish to review the form responses submitted by the student.

Any proficiencies that have evidence attached to them will show within the evidence tab.

The number of evidences (form responses) submitted towards this proficiency will show next to the evidence icon. Click on the **evidence icon** to view the form responses.



This will open the evidences tab. Next, select the form you wish to view by hovering over the relevant piece of evidence and selecting the **eye** button.



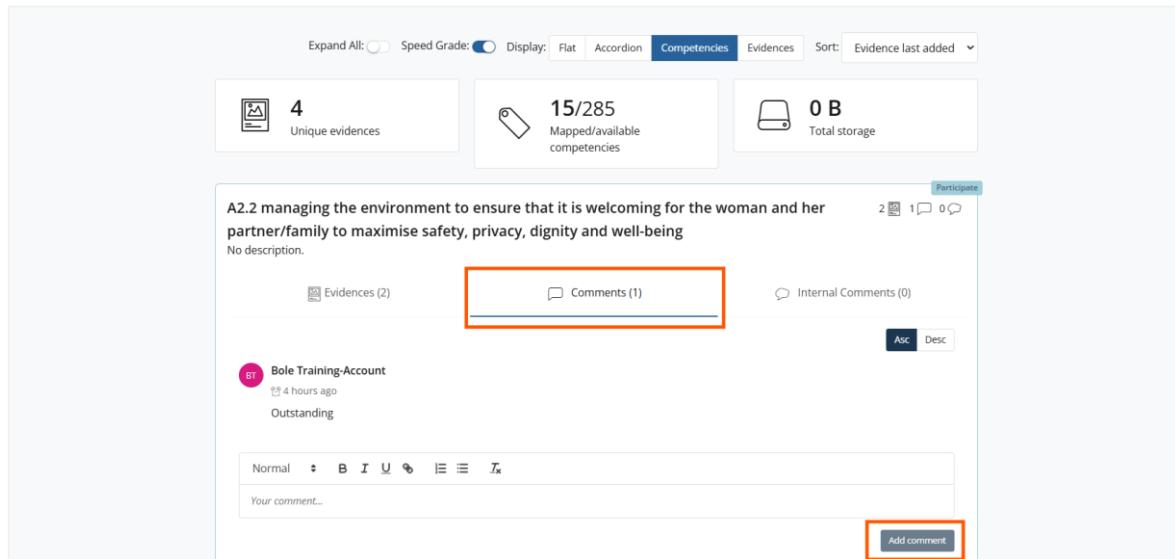
Once the evidence has been reviewed, you can proceed with the grading or add a comment.

2.3 Adding comments

If you wish to leave a comment for the student, *e.g. to explain why you applied a particular grade*, click on the adjacent **Comments** tab.

Here you will be able to view any existing comments left by the student or other practice staff.

To share a comment with the student, click **add comment**.

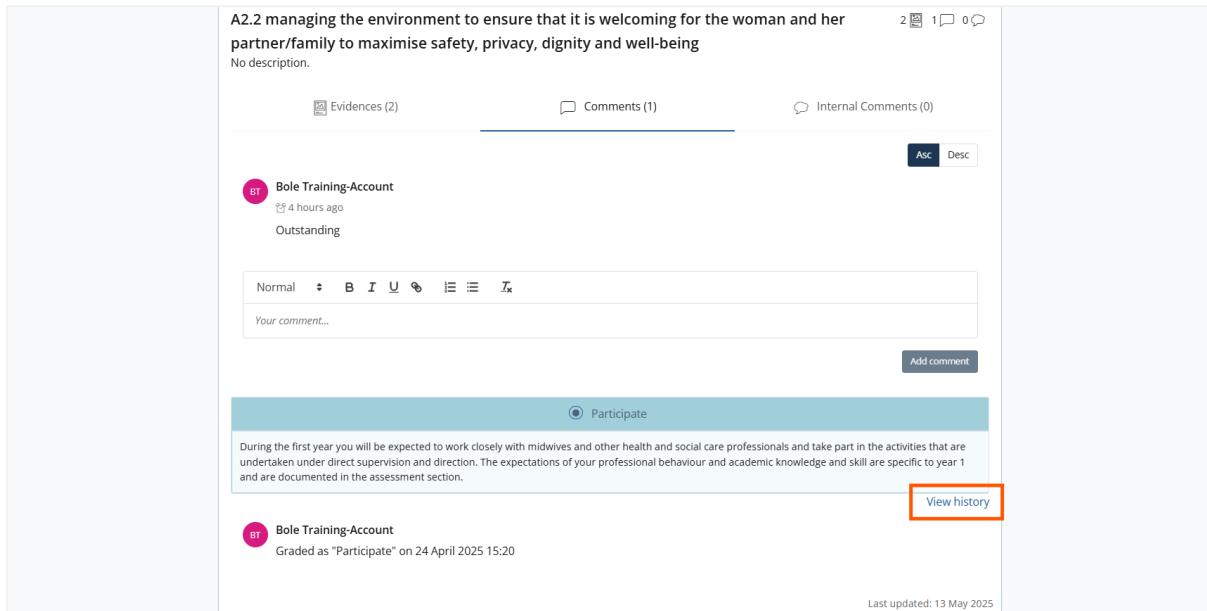


Please note that the student will *not* receive any notifications when you leave a comment and your comments will be viewable to any user who has access to the student's ePortfolio such as by other practice staff, academics or even administrators.

If you wish to make comments that are hidden from students but still available to other staff, then place these in the **internal comments** tab.

2.4 Removing a grade

To remove a grade, first click **view history**.



A2.2 managing the environment to ensure that it is welcoming for the woman and her partner/family to maximise safety, privacy, dignity and well-being

No description.

Evidences (2) Comments (1) Internal Comments (0)

Asc Desc

Bole Training-Account 4 hours ago Outstanding

Normal B I U Your comment... Add comment

Participate

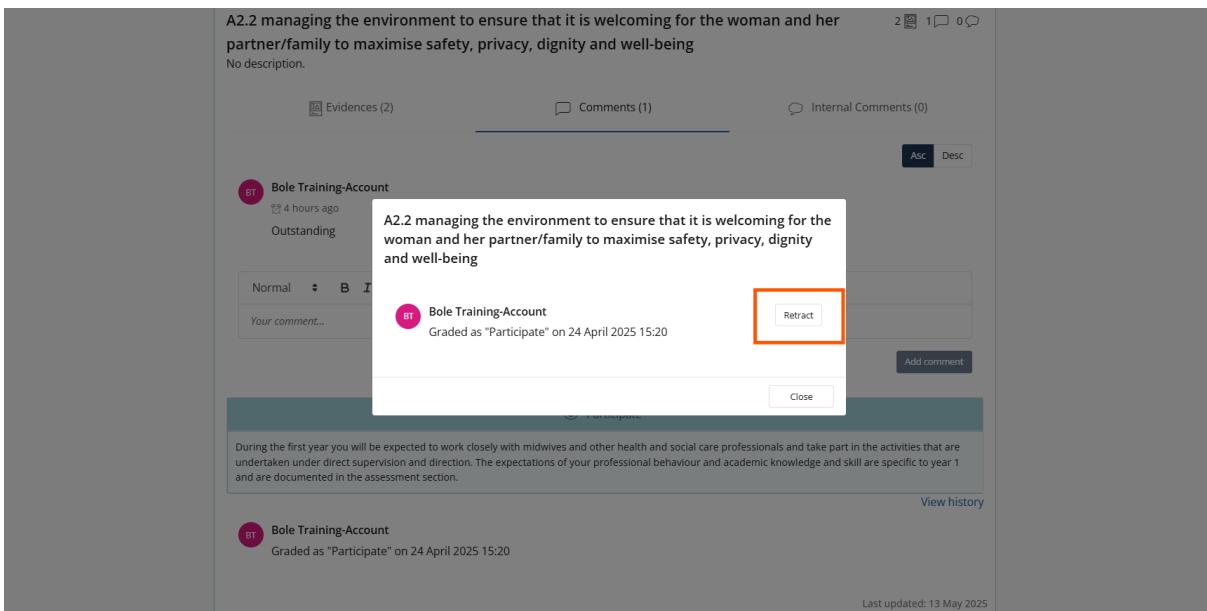
During the first year you will be expected to work closely with midwives and other health and social care professionals and take part in the activities that are undertaken under direct supervision and direction. The expectations of your professional behaviour and academic knowledge and skill are specific to year 1 and are documented in the assessment section.

Bole Training-Account Graded as "Participate" on 24 April 2025 15:20

View history

Last updated: 13 May 2025

Next, click **Retract**.



A2.2 managing the environment to ensure that it is welcoming for the woman and her partner/family to maximise safety, privacy, dignity and well-being

No description.

Evidences (2) Comments (1) Internal Comments (0)

Asc Desc

Bole Training-Account 4 hours ago Outstanding

Normal B I Your comment... Add comment

Bole Training-Account Graded as "Participate" on 24 April 2025 15:20

Retract

Close

During the first year you will be expected to work closely with midwives and other health and social care professionals and take part in the activities that are undertaken under direct supervision and direction. The expectations of your professional behaviour and academic knowledge and skill are specific to year 1 and are documented in the assessment section.

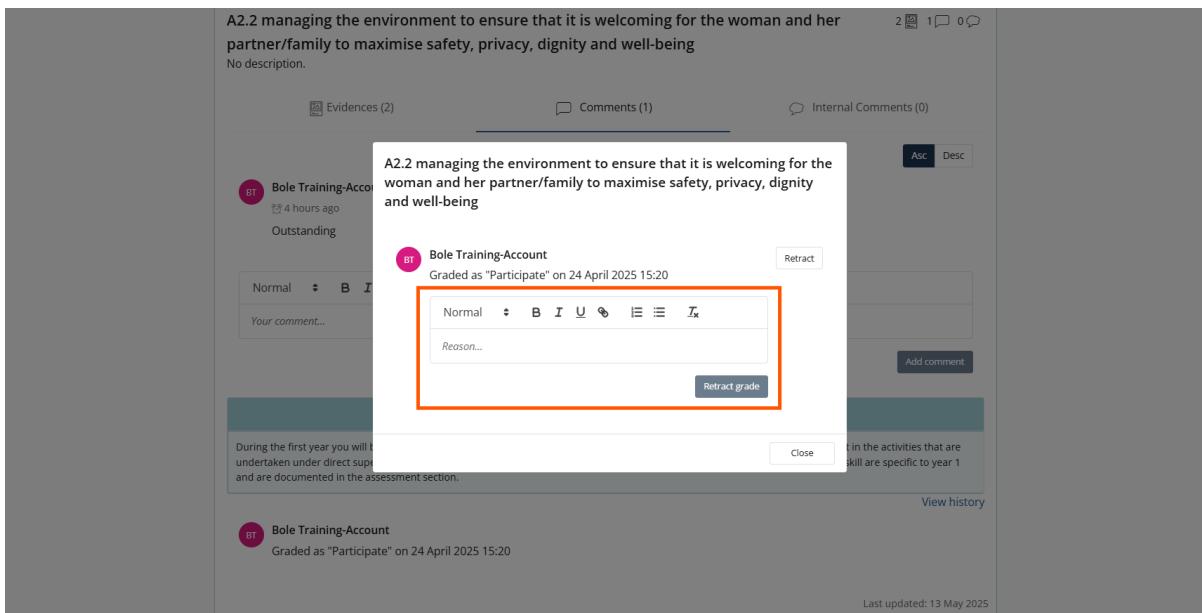
Bole Training-Account Graded as "Participate" on 24 April 2025 15:20

View history

Last updated: 13 May 2025

You will be asked to write a reason for the removal of the applied grade. This helps users to follow the grading history.

Then, click **Retract grade**.



A2.2 managing the environment to ensure that it is welcoming for the woman and her partner/family to maximise safety, privacy, dignity and well-being

No description.

Evidences (2) Comments (1) Internal Comments (0)

Bole Training-Account 4 hours ago Outstanding

BT Bole Training-Account Graded as "Participate" on 24 April 2025 15:20

Normal B I U ↻ ≡ ≡ ↻ Reason... Retract grade

Reason... Close Add comment

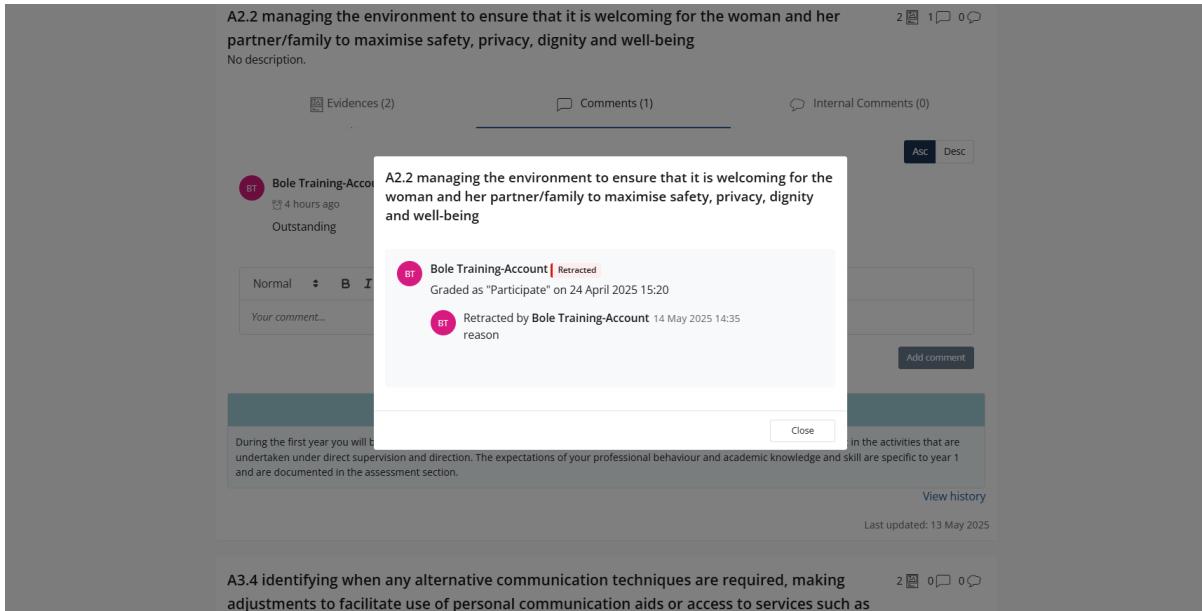
During the first year you will be undertaken under direct supervision and are documented in the assessment section.

Bole Training-Account Graded as "Participate" on 24 April 2025 15:20

View history Last updated: 13 May 2025

The grade will now be removed from this proficiency and the segment on the Progress Views wheel will revert to grey.

By clicking view history again, you will see a summary of the updated grading history which includes the removal of the grade as shown below.



A2.2 managing the environment to ensure that it is welcoming for the woman and her partner/family to maximise safety, privacy, dignity and well-being

No description.

Evidences (2) Comments (1) Internal Comments (0)

Bole Training-Account 4 hours ago Outstanding

BT Bole Training-Account Retracted Graded as "Participate" on 24 April 2025 15:20

BT Retracted by Bole Training-Account 14 May 2025 14:35 reason

Reason... Close Add comment

During the first year you will be undertaken under direct supervision and are documented in the assessment section.

View history Last updated: 13 May 2025

A3.4 identifying when any alternative communication techniques are required, making adjustments to facilitate use of personal communication aids or access to services such as